

Instructions: Open your home word processing program (Microsoft Word, Works, or WordPerfect). Key the following lines for 5 minutes each day. Hit Enter after each line. Print your work and hand it in for extra credit.

**BE SURE TO USE PROPER KEYBOARDING TECHNIQUE!!!
TRY YOUR BEST NOT LOOK DOWN AT THE KEYBOARD!!!
YOU CAN DO IT!!! :)**

ddd ccc ddd ccc

lll "" lll ""

cad cad cad

I'll do it.

can cannot can't

do don't is isn't

will won't could couldn't

would wouldn't

should shouldn't

are aren't does doesn't

were weren't

was wasn't has hasn't

We didn't go because of the rain.

He is ready. He's ready.

He had better be ready.

He'd better be ready.

He will be ready. He'll be ready.

She is here. She's here.

We're on our way.

We'd like chocolate.

It's four o'clock.

They'll close the Center.

Here's your library card.

You'll check out books.

It's Cal's car.

That's Carol's bicycle.

Joe's and Ann's collection

Ian's and Nick's canoes

the children's toys

She'll find a shell.

I'll be ill if I don't eat.

She'd shed her coat.

We'll walk by the well.

We're where we were before.

You're all through.